



**Vande Hey
Company, Inc**

N2093 County Road N
Appleton, WI 54913
(920) 788-6344 * Fax (920) 788-6381

Application For Employment

NAME: Last		First	Middle Initial	PHONE NUMBER	POSITION APPLIED FOR
PERMANENT ADDRESS				DATE AVAILABLE	EMPLOYEMENT DESIRED <input type="checkbox"/> full-time <input type="checkbox"/> part-time <input type="checkbox"/> temporary
CITY	STATE	ZIP CODE	SOCIAL SECURITY NUMBER - -		
Have you ever been previously employed by our organization? <input type="checkbox"/> No <input type="checkbox"/> Yes →			If Yes: Dates Employed		Department:
Can you submit proof of legal employment authorization and identity? <input type="checkbox"/> Yes <input type="checkbox"/> No					
Are you of legal age to work? <input type="checkbox"/> Yes <input type="checkbox"/> No		Driver's License Number			State Where Issued:

Previous Employment History

1. Employer's Name		Position Held	Supervisor's Name & Title	
Address		Phone Number	Start Date	End Date
City	State	Zip Code	Starting Wage	Ending Wage
Reason For Leaving	Duties Performed			
2. Employer's Name		Position Held	Supervisor's Name & Title	
Address		Phone Number	Start Date	End Date
City	State	Zip Code	Starting Wage	Ending Wage
Reason For Leaving	Duties Performed			
3. Employer's Name		Position Held	Supervisor's Name & Title	
Address		Phone Number	Start Date	End Date
City	State	Zip Code	Starting Wage	Ending Wage
Reason For Leaving	Duties Performed			
4. Employer's Name		Position Held	Supervisor's Name & Title	
Address		Phone Number	Start Date	End Date
City	State	Zip Code	Starting Wage	Ending Wage
Reason For Leaving	Duties Performed			

Educational Background

	Name & Address of School Attended	Years Completed	Did you Graduate	Course of Study	Degree or Diploma
High School					
College					
Technical Training					
Other					



Skills and Qualifications

Place an **X** and note the number of years next to each area in which you have prior experience.

X	Skill	Years	X	Skill	Years	X	Skill	Years
	Office Equipment			Horticulture			Large Equipment	
	Computers			Construction			Small Equipment	
	Retail Sales			Carpentry			Other	
	Sales			Farming				

Summarize any job-related training, skills, licenses, certifications, and/or other qualifications:

Have you ever been convicted of a felony? <input type="checkbox"/> No <input type="checkbox"/> Yes →	<i>If yes:</i>	
	Offense	
	Date of Conviction	

References

(Do not include relatives)

Name & Address	Phone Number	Years Known
Name & Address	Phone Number	Years Known
Name & Address	Phone Number	Years Known
Name & Address	Phone Number	Years Known

I hereby authorize Vande Hey's to contact, obtain, and verify the accuracy of information contained in this application from all previous employers, educational institutions, and references. I also hereby release from liability Vande Hey's and its representatives for seeking, gathering, and using such information to make employment decisions and all other persons or organizations for providing such information.

I understand that any misrepresentation or material omission made by me on this application will be sufficient cause for cancellation of this application or immediate termination of employment if I am employed, whenever it may be discovered.

In consideration of my employment, I agree to conform to the company's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the company's option. I also understand and agree that the company may change the terms and conditions of my employment, with or without cause, and with or without notice, at any time. I understand that no company representative, other than its president, and then only in writing and signed by the president, has any authority to enter into any agreement for employment for a specified period of time, or to make any agreement contrary to the foregoing.

I also understand that if I am employed, I will be required to provide satisfactory proof of identity and legal work authorization within three days of being hired. Failure to submit such proof within the required time shall result in immediate termination of employment.

I represent and warrant that I have read and fully understand the foregoing, and that I seek employment under these conditions.

*****May Be Subject to Pre-Employment Drug Testing*****

Applicant's Signature _____ Date _____

FOR OFFICE USE ONLY

Employee # _____ Hire Date _____ Start Date _____

Position _____ Rate _____ Full Time Part Time

Résumé Applicant Reference Check Applicant Interview Date ___/___/___ Time ___:___ am/pm